



MAP Multi-Agency
Partnership BC
Working Together for Refugee Claimants

MAP Member Agency News

MAP Bulletin # 21

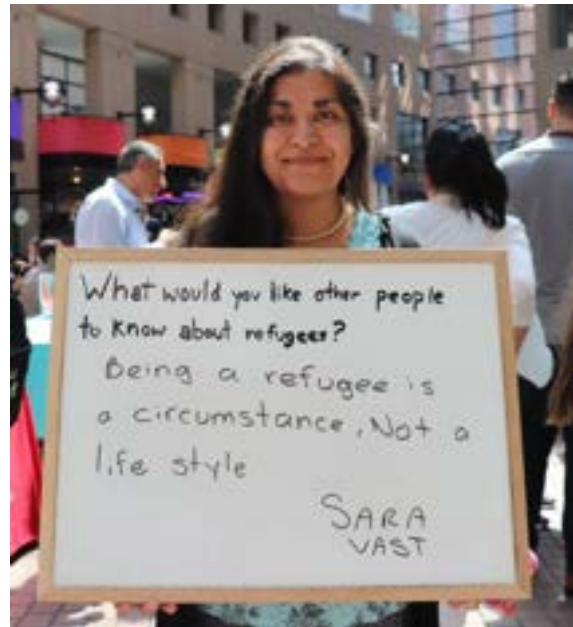
July 12, 2023

Dear MAP members,

How are you doing? We will keep you up to date with any changes to refugee claimant services as they happen - and if you have information that you would like to share with MAP please email info@mapbc.org.

MAP NEWS!

As we say goodbye and thank you to our out-going MAP co-chair Thanh Lam ☹️ We also say welcome to our new co-chair Sara Lopez 😊! You may know Sara from her work to support refugee mental health at VAST, as well as her advocacy to end immigrant detainees from being held in provincial jails. If you don't know Sara yet, you soon will!



At our last MAP meeting on June 29th at MOSAIC will be the last for the summer, we'll resume our monthly meetings in the fall! Have a great summer everyone! See you all back in September!



*Thank you for all you are doing to support vulnerable refugee claimants
Thank Lam, Sireen El Nashar and Katya Avalos, MAP Executive*



AMSSA is coordinating a series of Virtual Information Sessions to address the training and information needs of BCSIS service providers as they arise. You may have attended the recent sessions on the B.C. Labour Market, the B.C. Provincial Nominee Program, Work BC Employment Services, and Immigration Information vs Immigration Advice. All sessions are available to watch on the AMSSA website and the next sessions will be announced shortly.

Your input is essential in determining the topics and timing, to ensure they are meaningful and relevant. Sessions can focus on any topic that is appropriate for all BCSIS service providers, for example government benefits, immigration matters, technology or mental health. We invite you to share your ideas for session topics through a very short survey, which is open at the below link.

<https://www.surveymonkey.com/r/BCSIS-VIS-23-2>



Spanish Storytime. Hora del Cuento en Español

Guildford Library in Surrey will be hosting Spanish-language Storytimes in the month of August. Please feel free to share this info with families who would enjoy this free program:

This program is for children ages 0-6 and their caregivers.

Join us for stories, songs, rhymes and activities in Spanish. This program is open to all Spanish language levels.

Presented in partnership with Sofía Rodríguez, member of the Guildford community.

Cuentos, canciones, rimas y actividades en español para familias con niños de 0 a 6 años de edad. Presentado en alianza con Sofía Rodríguez, miembro de la comunidad de Guildford.

See dates below:

[Events | Surrey Libraries](#)





Food Safe Training

Refugee Claimants, International Students and Temporary Foreign Workers

Limited seats available - Registration Required!

- FOODSAFE Level 1
- FREE Training - Receive a Certificate
- Canadian Recognized sanitation and work safety course designed for Food Services Establishment operators
- Highly valued by Canadian Employers in various industries

Date: Wednesday, July 19th 2023
Time: 10:15 AM - 5:30 PM
**Location: Tommy Douglas Library, pbl,
 7311 Kingsway, Burnaby V5E 1G8**

**To register, email Melina:
mlopez-valle@mosaicbc.org**



MOSAIC
 Engaging Newcomers, Enriching Communities

MOSAIC will be hosting a Food Safe Workshop on July 19th, at Tommy Douglas Library (7311 Kingsway, Burnaby).

This workshop offers comprehensive training designed to empower the community with the knowledge and skills in Food Safe. We would appreciate your collaboration in sharing this workshop with peers and clients.

Clients interested in signing up may contact Melina Lopez Valle at: mlopez-valle@mosaicbc.org



WelcomeBC





Digital Literacy Walk-In Clinic

Wednesdays,
July 5, 19
August 2, 16, 30
September 13, 27

11:30 am - 12:30 pm

Join this in-person clinic to learn about using digital technology and improve your digital literacy skills.

Details:

This walk-in clinic welcomes clients in English, Farsi, Mandarin, Cantonese and other languages if requested.

This clinic is open to newcomers and immigrants.

In-person, Impact North Shore
207 - 123 East 15th St, North Vancouver

This program is government funded and free of charge.

Funded by:

Financé par :



Immigration, Refugees and Citizenship Canada

Immigration, Réfugiés et Citoyenneté Canada

Workshop Highlights

This in-person digital literacy walk-in clinic is designed for clients with low level digital literacy.

Join us to learn about:

- Basic computer skills like filling out online forms; registering for online accounts and downloading apps
- Using Zoom and Moodle
- Simple troubleshooting for digital devices
- Online safety skills like avoiding online scams and setting strong passwords

For more information, please contact:

Yvonne Xian, yvonnexi@impactnorthshore.ca

PDFs ATTACHED



MAP (Multi-Agency Partnership) Bulletin
July 12 2023



جلسه آموزشی کد حقوق بشر در استان بریتیش کلمبیا

این جلسه مقدماتی رایگان بر روی قانون حقوق بشر بریتیش کلمبیا تمرکز می کند و حقوق و مسئولیت های شما را تحت این قانون بررسی می کند. این مربوط به سه محیطی است که توسط قانون حقوق بشر محافظت می شود: مسکن، اشتغال و خدمات.

در پایان این جلسه شما قادر خواهید بود:

- موقعیت قانون حقوق بشر بی سی در سایر قوانین حقوق بشر
- شناخت اصطلاحات استفاده شده در سیستم حقوق بشری بی سی
- تبعیض را بر اساس قانون حقوق بشر بریتیش کلمبیا شناسایی کنید
- تشخیص دهید که از چه ویژگی های شخصی محافظت شده می توان برای شکایت از حقوق بشر استفاده کرد.

لطفاً برای اطلاعات بیشتر و ثبت نام با ما تماس بگیرید.

Front Desk, office@impactnorthshore.ca or
604-988-2931

B.C. Human Rights Code Educational Session

Tuesday, July 25
2:30pm - 4:00pm

Whether you are a landlord, tenant, employer, employee, service provider or service user, there is a legal obligation to have human rights protected in these areas. Please join us during these interactive sessions and learn about your rights and responsibilities.

This session will be presented by BC's Office of the Human Rights Commissioner.

Details:

This workshop will be presented in English

This workshop is intended for newcomers and immigrants using Impact North Shore services.

Online via Zoom
Details provided after registration.

This program is government funded and free of charge.

Funded by:

Financé par :



Immigration, Refugees and Citizenship Canada

Immigration, Réfugiés et Citoyenneté Canada



Workshop Highlights

A large part of securing a job is the interview. Knowing what to say and how to present it makes all the difference. In this workshop, we will equip you with tools and tips to help you prepare for job interviews.

Topics include:

- Common questions in a job interview and the best ways to answer them
- Tips for online job interviews
- Different types of interviews
- The importance of non-verbal communication
- Tips for before, during, and after a job interview
- Questions to ask at the end of an interview

For more information and to register contact:
Front Desk, office@impactnorthshore.ca or
Sholeh Amirhosseini, sholeho@impactnorthshore.ca or
604-988-2931
Please leave a message with your full name and phone number.

Job Interview Skills

Thursday, July 27
10:00 am – 12:00 pm

Landing your dream job requires excellent interview skills. It is very important to know what to say and how to present your qualifications and convince the interviewer that you are the best candidate for the job.

In this workshop, we will talk about the tools and tips to help you to be prepared for job interviews.

Speaker: Sholeh Amirhosseini,
Employment Services Specialist (CDP)

Details:

This workshop will be presented in Farsi.

This workshop is open to newcomers and immigrants.

Online via Zoom
Details provided after registration.

To participate in this workshop, you must register as a client with Impact North Shore.

This program is government funded and free of charge.

PDFs ATTACHED



MAP (Multi-Agency Partnership) Bulletin
July 12 2023



Workshop Highlights

این جلسه برای شناسایی مهاجران با جزئیات مزایای موجود در کانادا برای خانواده هایی که فرزند زیر 18 سال دارند برگزار میشود و حاوی مطالب زیر میباشد:
- مزایای حق تولد و مالیات
(Canada Child Tax Benefit, GST/ HST)
- شرایط استفاده از پلانه ثبت نام فرزند در مهد کودک
نحوه ثبت نام / فرمهای مربوطه / مدارک مورد نیاز
(Child care Subsidy)
- شرایط استفاده از کمک اجاره
نحوه ثبت نام / فرمهای مربوطه / مدارک مورد نیاز
(Rental Assistance Program)
- اترسها و شماره های مورد نیاز
- پرسش و پاسخ
برای ثبت نام و در صورت نیاز به کسب اطلاعات بیشتر با شماره تلفن 604-988-2931 تماس حاصل فرمائید.

For more information and to register contact:
Front Desk, office@impactnorthshore.ca or
604-988-2931

BC Family Benefits اطلاعات مربوط به مزایای خانواده در بی سی

Thursday, July 27
1:30 pm – 3:30 pm

This program is for Farsi-speaking residents on the North Shore with children under 18 years of age.

Topics will include:

- CCTB and GST/HST
- Child Care Subsidy
- Rental Assistance
- Question & Answer Time

Details:

This workshop is presented in Farsi.

This workshop is open to newcomers and immigrants.

Online via Zoom
Details provided after registration.

To participate in this workshop, you must register as a client with Impact North Shore.

This program is government funded and free of charge.



Workshop Highlights

Join this workshop to learn about your rights and responsibilities as a tenant in BC.

- Rental contracts and agreements
- Landlord/tenant/roommate relationships
- Rental housing
- Security deposits
- Dispute resolution

For more information and to register contact:
Front Desk, office@impactnorthshore.ca or 604-988-2931

Renting in Vancouver: What Are My Rights as a Tenant?

Wednesday, July 26
6:00pm - 7:30pm

The Tenant Resource & Advisory Centre will come and speak about rental agreements, tenant and landlord's responsibilities and dispute resolution. Learn how to avoid issues with your landlord!

Details:

This workshop will be presented in English.

This workshop is open to newcomers and immigrants.

Online via Zoom
Details provided upon registration.

To participate in this workshop, you must register as a client with Impact North Shore.

This program is government funded and free of charge.

PDFs ATTACHED



MAP (Multi-Agency Partnership) Bulletin
July 12 2023



Workshop Highlights

از شما دعوت می شود تا در این جلسه ی آموزشی که به منظور یادگیری روشها و تکنیکهای مراقبت از خود، کاهش استرس و آرامسازی در نظر گرفته شده، شرکت نمایید.

مطلب مورد بحث در این جلسه:

- اطلاعات کلی در مورد سلامت و بهداشت روان
- استراتژیهای مراقبت از خود در دوران مهاجرت مانند: بهبود سبکهای مقابله با استرس، چگونگی زیستن در لحظه حال و مقابله با یکدواختی زندگی
- تمرینات مرتبط با آرامسازی جسمانی و روانی

این کارگاه آموزشی در روز دوشنبه جولای 24 ساعت 6:00 به زبان فارسی و به صورت آنلاین برگزار خواهد شد. اطلاعات مربوط به چگونگی دسترسی آنلاین به ورک شاپ متعاقباً اعلام خواهد شد.

برای ثبت نام و در صورت نیاز به کسب اطلاعات بیشتر با خانم پورسا پورنگ و ایمیل parisap@impactnorthshore.ca و یا شماره تلفن: 604-988-2931 تماس حاصل فرمایید و ضمن ذکر نام و شماره تلفن خود، پیام گذاشته تا با شما تماس حاصل شود.

For more information and to register contact:
Parisa Pourang, parisap@impactnorthshore.ca or 604-988-2931

Mental Health & Immigration

اهمیت حفظ سلامت روان در دوران مهاجرت

Monday, July 24
6:00pm - 7:30pm

Join this workshop to learn more about self-care, mental health coping strategies, and relaxation techniques.

Details:

This workshop will be presented in Farsi.

This workshop is open to newcomers and immigrants.

Online via Zoom
Details provided after registration.

To participate in this workshop, you must register as a client with Impact North Shore.

This program is government funded and free of charge.



Workshop Highlights

ایمپکت نورث شور، از شما دعوت میکند در جلسه اطلاعاتی رایگان که برای تازه واردین برگزار می شود، شرکت فرمائید. این جلسات به زبان فارسی برگزار میشود و شما با خدمات موجود در کانادا و نورث شور آشنا خواهید شد.

این جلسه حاوی اطلاعات زیر می باشد:

- آشنایی با خدمات موجود در این سازمان - برنامه های آموزشی برای خانواده ها
- یادگیری زبان انگلیسی
- زندگی روزمره در کانادا
- کارهای و تحصیل
- مسکن
- سیستم بیمه و درمان
- ارتباط با جامعه و کارهای داوطلبانه
- سیستم مالیاتی
- سیستم وسایل نقلیه عمومی
- مزایای اجتماعی
- قوانین سبزه‌داری و تمدید پی آر کارت

For more information and to register contact:
Front Desk, office@impactnorthshore.ca or
604-988-2931

Newcomer Information Session

جلسه توجیهی برای مهاجرین تازه وارد به زبان فارسی

Friday, July 21
1:30 pm – 3:30 pm

This no-cost orientation session will help you and your family to understand and connect to the services available on the North Shore as well as in Canada.

Details:

This workshop will be presented in Farsi.

This workshop is open to all newcomers and immigrants.

Online via Zoom
Details provided after registration.

To participate in this workshop, you must register as a client with Impact North Shore.

This program is government funded and free of charge.

Funded by:



Immigration, Refugees and Citizenship Canada

Financed par:

Immigration, Réfugiés et Citoyenneté Canada

PDFs ATTACHED



MAP (Multi-Agency Partnership) Bulletin
July 12 2023



Workshop Highlights

در این کارگاه آموزشی در خصوص اهمیت ایجاد و تقویت شبکه های شغلی و حرفه ای و چگونگی گسترش و تقویت مهارتهای اجتماعی صحبت خواهیم کرد.

- Definition of Networking
- Strategies for Effective Networking
- What are Soft Skills and why they matter
- Essential Soft Skills for Success
- Strategies for Developing Soft Skills
- Free Resources and Support

Speaker: Maryam Heidarzadeh, Employment Services Specialist

For more information and to register contact:
Front Desk, office@impactnorthshore.ca or
604-988-2931 or
Maryam Heidarzadeh, maryamh@impactnorthshore.ca

این جلسه به زبان فارسی برگزار می شود
لطفا نام، نام خانوادگی و شماره تلفن خود را برای ثبت نام ذکر نمایید.

Professional Networking: How to Sell Your Skillset

اهمیت شبکه های شغلی و حرفه ای در کانادا و چگونگی تقویت مهارتهای اجتماعی

Tuesday, July 11
3:00 pm – 5:00 pm

In this educational workshop, you will learn about the importance of creating your professional network and how to strengthen your social skills.

Details:

This workshop will be presented in Farsi.

This workshop is open to newcomers and immigrants.

Online via Zoom
Details to provided after registration.

To participate in this workshop, you must register as a client with Impact North Shore.

This program is government funded and free of charge.

Funded by:



Immigration, Refugees and Citizenship Canada

Financed par:

Immigration, Réfugiés et Citoyenneté Canada



Workshop Highlights

Join us to learn how to create your online CRA *My Account* and access CRA services online.

Topics include:

- Benefits of using CRA online services
- Setting up your *My Account*
- Using your *My Account* to apply benefits

For more information, please contact:

Yvonne Xian, yvonnex@impactnorthshore.ca

For registration, please contact:

Front Desk, office@impactnorthshore.ca or
604-988-2931

How to Sign Up for Online Services with the CRA and Apply for Benefits

Monday, July 17
10:30 am – 12:00 pm

Join this workshop to learn how you can access Canada Revenue Agency (CRA) online services and apply for related benefits online.

Details:

This workshop will be presented in English.

This workshop is open to newcomers and immigrants.

Online via Zoom

Details provided upon registration.

To participate in this workshop, you must register as a client with Impact North Shore.

This program is government funded and free of charge.

Funded by:



Immigration, Refugees
and Citizenship Canada

Financé par :

Immigration, Réfugiés
et Citoyenneté Canada

PDF ATTACHED

For more information, please contact:
Yvonne Xian, yvonnex@impactnorthshore.ca

For registration, please contact:
Front Desk, office@impactnorthshore.ca or
604-988-2931

Settlement & Integration Program



Burnaby Neighbourhood House is located on the traditional unceded territories of Coast Salish Nations



Empowerment and Social Gathering Program for Newcomer Youth

Saturdays 3:00 - 4:30 pm at Burnaby Neighbourhood House, 4460 Beresford St

July 8th - December 9th

Do you want to explore & reach your full potential?
Drop in or register to:

- Field Trips: Explore the community and its attractions.
- Cooking Session: Learn new recipes and culinary skills.
- Movie Day: Enjoy films and cultural movies together.
- Financial Literacy: Gain knowledge and skills for managing finances.
- Networking: Connect with newcomers and make friends.
- Work Opportunities: Receive skills training and job search support.
- Education Support: Assistance with school admission and scholarship applications.

For more information or registration, please scan the QR code or email us via: xinruil@burnabynh.ca

www.burnabynh.ca



Burnaby Neighbourhood House is a community driven and community funded agency located on the unceded territories of the Tsleil-Waututh (salilwataʷ), Kwikwetlem (kwikwəlam), Squamish (Səwənuʷməsh Úxwumšiw) and Musqueam (xʷməθkʷəy̓əm) nations with a unique focus on neighbours supporting neighbours.

**UPDATED
POSTER**

PDF ATTACHED

Settlement is starting a six-month youth program on July 8th to December 9. The program encourages active involvement and fosters a sense of community, empowering young newcomers to adapt and thrive in their new surroundings. It will provide participants with support including:

Opportunities to meet each other and make new friends;
Support with school admission, scholarship, and bursary applications;

Skill training and support to explore and get ready for job opportunities...and so much more!

Please contact Xinrui(xinruil@burnabynh.ca) for more information and/or to register.



Settlement & Integration Program

Burnaby Neighbourhood House located on the traditional unceded territories of Coast Salish Nations

In-Person English Chat Group

Tuesdays July 11-Aug 15
12:00noon - 2:00pm

4460 Beresford Street, Burnaby (BNH South House)

Would you like have fun while improving your conversational English?

You and your Family can join this friendly group!

- Talk about interesting subjects in a dynamic & respectful atmosphere
- Enjoy debates, presentations, play roles & games
- Learn day-to-day phrases and vocabulary

Upon Request:
• Laptops
• Childminding &
• Bus-Tickets

Families welcome!

For more information and register, please contact Ileri Rojo:
Irerir@burnabynh.ca

www.burnabynh.ca

Burnaby Neighbourhood House is a community driven and community funded agency located on the unceded territories of the Tsleil-Waututh (salilwataʔ), Kwikwetlem (kwikwetaʔ), Squamish (Sqwkwʷmesh ʷawumsh) and Musqueam (mʷaʔkʷajəm) nations with a unique focus on neighbours supporting neighbours.



PDFs
ATTACHED



MAP (Multi-Agency Partnership) Bulletin July 12, 2023

Settlement & Integration Program

Burnaby Neighbourhood House located on the traditional unceded territories of Coast Salish Nations

Workshop for Job Seekers

Wednesdays July 12th to August 2nd
12:30pm - 3:30pm
4460 Beresford Street, Burnaby (BNH South House)

Are you looking for a job and you would like to learn how to do it efficiently?

- Learn to use Social Media in your Job search and prevent scams
- Draft and improve your Resume (CV) and Cover Letter
- Get tips and practice a MOCK job interview

Upon Request:
• Laptops
• Childminding &
• Bus-Tickets

For more information and register, please contact Ileri Rojo:
Irerir@burnabynh.ca

www.burnabynh.ca

Burnaby Neighbourhood House is a community driven and community funded agency located on the unceded territories of the Tsleil-Waututh (salilwataʔ), Kwikwetlem (kwikwetaʔ), Squamish (Sqwkwʷmesh ʷawumsh) and Musqueam (mʷaʔkʷajəm) nations with a unique focus on neighbours supporting neighbours.



Train to be an Extreme Heat Wellness Check Caller in Surrey

Would you like to contribute to a community response to extreme heat by checking in on vulnerable seniors?

MOSAIC is offering training sessions for people who want to learn how to conduct Extreme Heat Wellness Phone Checks.

Your staff and volunteers are invited to register and join either in-person or online on one of these four dates: **Thursday June 29**: 10am to 12pm (*ZOOM*)

- **Saturday July 8**: 10am to 12pm (*In-person at MOSAIC*)
- **Tuesday July 11**: 6pm to 8pm (*In-person at MOSAIC*)
- **Thursday July 13**: 1pm to 3pm (*ZOOM*)

Questions? Contact volunteer@mosaicbc.org.

--> [Register Today](#)

COMING SEPT. 2023

A New Pilot Professional Development Program and Ideas Incubator

Spark Systemic Change | Reimagine Employment

WWW.TRANSFORMINGEMPLOYMENTNARRATIVES.CA



We are excited to announce the launch of our newest program, **Transforming Employment Narratives: Inspired by Refugee Claimants and Employers**. Transforming Employment Narratives, or **TEN**, is Kinbrace's first step at addressing the barriers that prevent refugee claimants from achieving financial mobility.



Through this pilot professional development and ideas incubator program, refugee claimants, employers, HR professionals and settlement workers will come together in-person to hear and learn from one another, examine the systemic issue of refugee claimant underemployment, and collectively reimagine a better employment journey for both refugee claimants and employers.

We are thrilled to be working with Camille Dumond and Jorge Salazar on this program as our Facilitators. They have been working together since 2017 on projects (including those at Inner Activist and the Refugee Livelihood Lab at SFU Radius) that bring people together to build the courage and care needed to face inequity head on and shift the conditions keeping problems in place.

Through mutual transformation, we will shift perceptions and spark systems change that leads to refugee claimants and employers flourishing together.

We encourage refugee claimants, employers, HR professionals, and settlement workers in Metro Vancouver Area to learn more and apply for the program at <https://transformingemploymentnarratives.ca>. Spots are limited and selection is based on the program's capacity and participants' diversity as we are focused on creating an environment where relationships can be cultivated so that mutual transformation can happen.

If you have any questions or wonderings, you can email Mohammed Zaqout, Project Coordinator, at mohammed@kinbrace.ca.



KinBRACE **25th**  *
*
ANNIVERSARY
CELEBRATION *
 *


15
JULY
2023
1-4pm

1pm
MINGLE, DRINKS, + FOOD
2pm
STORIES + MUSIC
3pm
CAKE



RSVP
TODAY!

CELEBRATE 25 YEARS
SHARING KINSHIP + EMBRACE
WITH REFUGEE CLAIMANTS!

25
YEARS!



You are invited to celebrate Kinbrace's 25th
Anniversary Celebration!

July 15th from 1 to 4 PM

RSVP by scanning the code!

PDF ATTACHED



Job Posting: Human Resources Project Coordinator (Part-Time, Temporary)

Umbrella Multicultural Health Cooperative is a member-driven, not-for-profit, community health Centre (CHC). Our members are people who experience language and cultural barriers to accessing health care. Our mission is to provide practical access to affordable and holistic healthcare services that are appropriate in culture and language for those without access to health security.

We work with a Cross-Cultural Health Broker (CCHB) Model. CCHBs are multicultural, multilingual healthcare workers who facilitate communication between patients, service providers and health and social service systems.

Job Summary

With the support and supervision of the Operations and Administrative Manager, the Human Resources (HR) Project Coordinator will provide specialized human resources and administrative support to the Leadership Team and the organization. The HR Project Coordinator will train and support supervisors in administering all activities related to the employee journey including recruitment, hiring, onboarding, probation, performance management, occupational health and wellness, and offboarding. The role is also responsible for upgrading the current payroll and benefits administration process, including payroll preparation, calculation, reconciliation, and completion.

The HR Project Coordinator will be a champion of change and make recommendations to support systems and procedures that support our organizational growth.

Duties and responsibilities

1. Reviews current HR processes and systems and makes recommendations for improvements and implements them.
2. Assists in the delivery of staff training of HR systems and procedures.
3. Administers the recruitment and hiring process including creating job postings, screening applications, conducting reference checks, etc. ensuring compliance with applicable laws and policies.
4. Coordinates the onboarding process including preparing new hire paperwork, orientation sessions and probationary period processes.
5. Co-creates and implements a performance management system guided by organizational values and principles.
6. Implements health and safety programs ensuring compliance with policies and due diligence.
7. Supports the implementation of organizational training and professional development opportunities.
8. Processes payroll for hourly and salaried employees, and administers all activities related to employee benefits packages, including enrollment, updates, and terminations.
9. Responds to and provides guidance on general human resources and payroll-related inquiries.
10. Performs other related duties as required.

PDF ATTACHED



MAP (Multi-Agency
Partnership) Bulletin
July 12 2023

Qualifications

- A level of education, training, and experience equivalent to a diploma in a related area such as Human Resource Management or Business Administration, or a related field.
- Three (3) years of recent, related experience preferably in a healthcare or non-profit environment, or an equivalent combination of education, training, and experience.
- Knowledge of provincial and federal human resources practices and principles
- Working-level knowledge of Canadian payroll regulations and guidelines
- Knowledge of HRIS technologies is an asset
- Ability to create and implement efficient and effective protocols and procedures
- Ability to coach and inspire team members through organizational change
- Proficiency in using MS Office (Excel, Word, Outlook), MacOS and other digital communication platforms
- Demonstrated ability to handle confidential information and delicate situations with discretion and sensitivity
- Demonstrated ability to work as a team and support other team members
- Exceptional organizational and time management skills, with the ability to handle multiple tasks simultaneously and meet deadlines
- Ability to communicate clearly and concisely, both orally and in writing, to a broad range of audiences
- Ability to take initiative, problem-solve and make decisions within the scope of the position
- Self-awareness, accountability, and ability to build trusting relationships
- Demonstrated ability to manage risk and maintain confidentiality
- Fluency in one of the languages of the communities we serve is an asset (Arabic, Dari, Farsi, Pashto, Spanish, Tigrinya)

Preferred skills

- Experience working in a culturally diverse community-based setting
- Working with diverse, immigrant, and refugee communities
- Demonstrated knowledge and skills for creating safe and inclusive spaces through anti-oppressive, anti-racist and decolonizing perspectives

As per the current Public Health Orders (Hospital and Community – Health care and other services), as of October 26, 2021, all employees working at Umbrella Multicultural Health Co-op must be fully vaccinated for COVID-19. Proof of vaccination status will be required.

JOB TYPE: Part-time contract, 21 hours per week, Monday to Friday

HOURLY WAGE AND BENEFITS: \$25.17 - \$27.29 per hour, depending on experience, plus a full range of benefits including paid vacation that starts at 4 weeks/year, paid sick leave, extended health and dental benefits, a health spending account, an employee assistance program, and a group retirement savings plan.

PERIOD OF CONTRACT: August 1, 2023, to June 30, 2024

APPLICATION INSTRUCTIONS: Please submit a one-page cover letter and your resume, all one document, with the title: "[InsertYourName].HRProjectCoordinator" to rvelasquez@umbrellacoop.ca

For more information, please visit our website www.umbrellacoop.ca

We kindly thank you in advance for your interest and application; however, only selected candidates will be contacted for an interview.



CASTING FOR A SHORT FILM

LEAD ROLES \$400/DAY

We are looking to various Middle Eastern people in a short film directed by award-winning Afghan director **Alexander Farah**. The film is about a young man who struggles with the discovery of his sexuality. We are looking for the following:

CHILD, male 6-10

TEEN, male 12-16

ADULT, male 25-30

& many other featured background roles, wome and men between the ages 5-60 years old.

Farsi/Dari/Arabic-speaking is a plus!

Shoot dates between August 16-20, 2023 in Vancouver, BC

All levels of experience welcomed! No previous acting required.

Please submit some photos, your age and contact info to alexfarah15@gmail.com

Casting Call for a short film!

Alex Farah is an Afghan director and is looking for three male actors to play in his next short film. He's really talented and has won tons of awards. He recently received an award from Trudeau Fellowship to fund his next short film. The film is based on a 1980's poem by a polish man about being gay in a conservative society. Alex is going to apply this concept to a modern concept - one gay man's hourly from child, to teen, to an adult, in today's society. Hazarat Sleiman will be narrating the short film. He is a famous Lebanese actor who narrated Eternals.

Please contact Alex for more information!